



### Employment Application

#### Applicant Instructions

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. If you need help filling out this application form or for any phase of the employment process, please notify the person that gave you this form and every effort will be made to accommodate your needs in a reasonable amount of time.

1. Please read "Applicant Note" below.
2. Complete all three pages of this application.
3. If more space is needed to complete any question, use comments section at the bottom of page 3.
4. Provide all requested information. Failure to do so may result in disqualification of your application.

POSITION APPLIED FOR: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

PRIMARY EMAIL: \_\_\_\_\_ SECONDARY EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
STREET  
CITY STATE ZIP

WAGE/SALARY EXPECTED: \_\_\_\_\_

**Applicant Note** This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. Catskill Remedial Contracting Services, Inc. is an equal opportunity employer. All qualified applicants will receive consideration without regard to sex, race, color, age, national origin, sexual orientation, military or veteran status, ancestry, religion, marital status, arrest record, disabilities, genetic information, or any other characteristic protected by applicable law (any of which is a "Protected Characteristic"). Testing of job-related skills may be required prior to employment.

#### Availability

What date can you start? \_\_\_\_\_ What category would you prefer?  Full-time  Part-time

Will you work overtime if asked?  Yes  No

#### Job-Related Skills

- Yes  No If the job requires, do you have a valid driver's license?  
 Yes  No Please list any other skills, licenses or certificates that may be job-related or that you feel would be of value to this job or company. (Exclude those which may disclose a Protected Characteristic.)  
\_\_\_\_\_  
 Yes  No Have you been given a job description or have the essential functions of the job been explained to you?  
 Yes  No Do you understand these essential functions?  
 Yes  No Can you perform the essential functions of this job with or without reasonable accommodation?

#### Security

- Yes  No Are you legally authorized to work in the United States?  
 Yes  No Have you used any names other than given above? If so, please list in comments on page 3.

# Employment Application

## Previous Employers

<b>MOST RECENT EMPLOYER</b> <input type="checkbox"/> Yes <input type="checkbox"/> No    Are you currently working for this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, may we contact?		
		Phone: (    ) _____ Fax: (    ) _____
COMPANY NAME _____	CITY _____	STATE _____
FROM _____ TO _____ DATES EMPLOYED	JOB TITLE _____	SUPERVISOR NAME _____
DUTIES _____		
WAGE RATE _____ PER _____ (HOUR, WEEK, MONTH) REASON FOR LEAVING _____		
<b>SECOND MOST RECENT EMPLOYER</b>		
		Phone: (    ) _____ Fax: (    ) _____
COMPANY NAME _____	CITY _____	STATE _____
FROM _____ TO _____ DATES EMPLOYED	JOB TITLE _____	SUPERVISOR NAME _____
DUTIES _____		
WAGE RATE _____ PER _____ (HOUR, WEEK, MONTH) REASON FOR LEAVING _____		
<b>THIRD MOST RECENT EMPLOYER</b>		
		Phone: (    ) _____ Fax: (    ) _____
COMPANY NAME _____	CITY _____	STATE _____
FROM _____ TO _____ DATES EMPLOYED	JOB TITLE _____	SUPERVISOR NAME _____
DUTIES _____		
WAGE RATE _____ PER _____ (HOUR, WEEK, MONTH) REASON FOR LEAVING _____		

**References** Include only individuals familiar with your work abilities. Do not include relatives or names of supervisors listed above.

NAME	ADDRESS/PHONE	YEARS KNOWN/RELATIONSHIP
1.		
2.		
3.		
4.		
5.		

# Employment Application

## Education

Please select highest grade completed.    7    8    9    10    11    12    13    14    15    16    16+

If your school records are under a different name than listed on page 1, please enter that name

NAME	CITY/STATE	DID YOU GRADUATE?	WHAT DEGREE DID YOU RECEIVE?
HIGH SCHOOL			
COLLEGE			
OTHER			

**Certification and Release** I certify that I have read and understand the Applicant Note on page one of this form and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omissions or misrepresentations of facts provided by me, whether on this application or otherwise, may result in rejection of my application or, withdrawal of an offer of employment, in the event employment is offered and accepted, discharge from employment.

I authorize Catskill Remedial Contracting Services, Inc. (the "Company") to contact all former employers, persons, schools, and companies listed on this application or otherwise provided by me, as well as law enforcement authorities, and I release the Company, and all persons contacted by the Company, from any liability for any damage whatsoever for obtaining or providing this information in connection with my application for employment.

I understand that this application is not an employment contract. I understand that if I am offered and accept employment with the Company, my employment will not be for a definite term, and I will be an employee at-will. This means that my employment can be terminated (by me or by the Company) at any time, with or without advance notice, with or without cause. I understand that the terms and conditions of my employment can be changed by the Company at any time.

SIGNATURE	DATE
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**Comments** *(continued from page 1)*